

How to Scan to Email

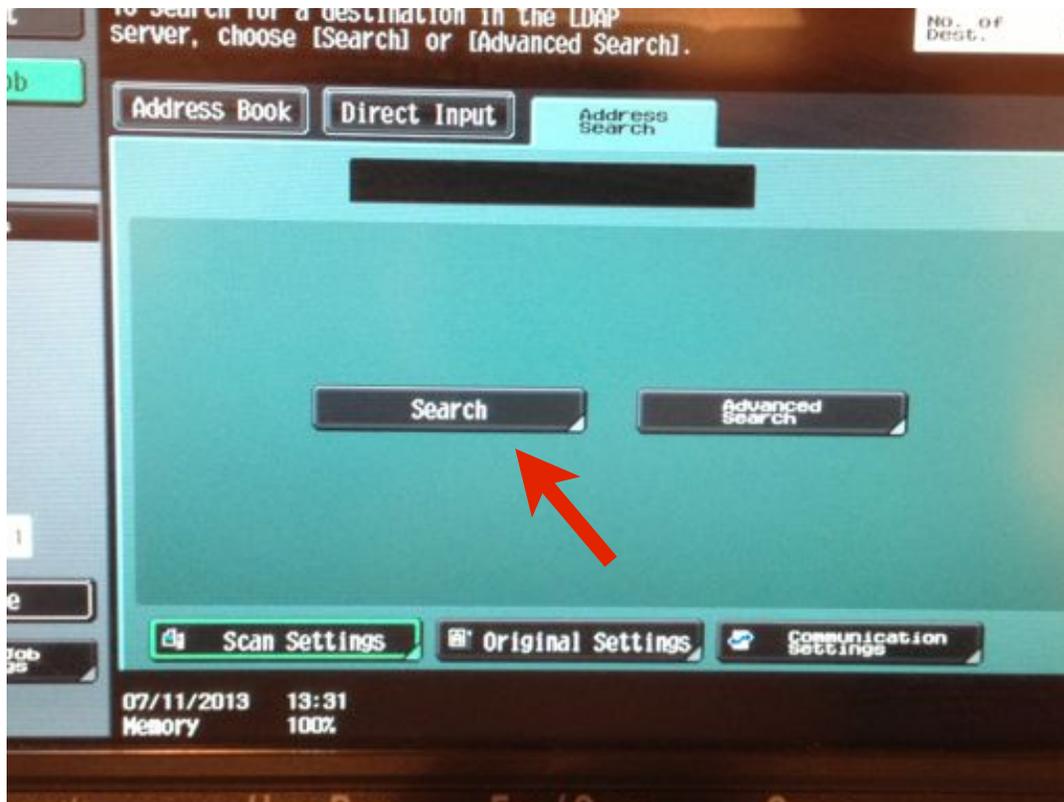


1. Press Scan

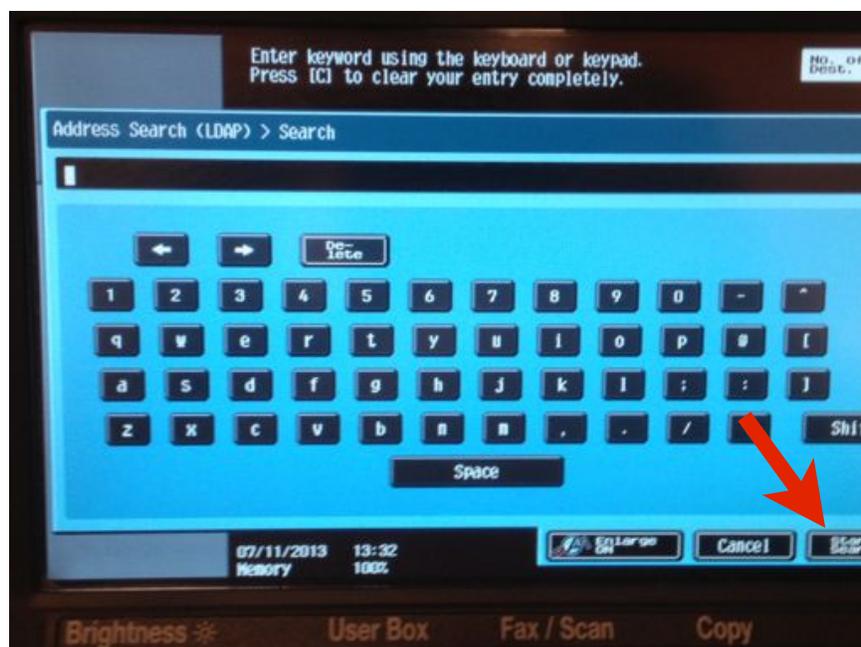


2. Select Address Search

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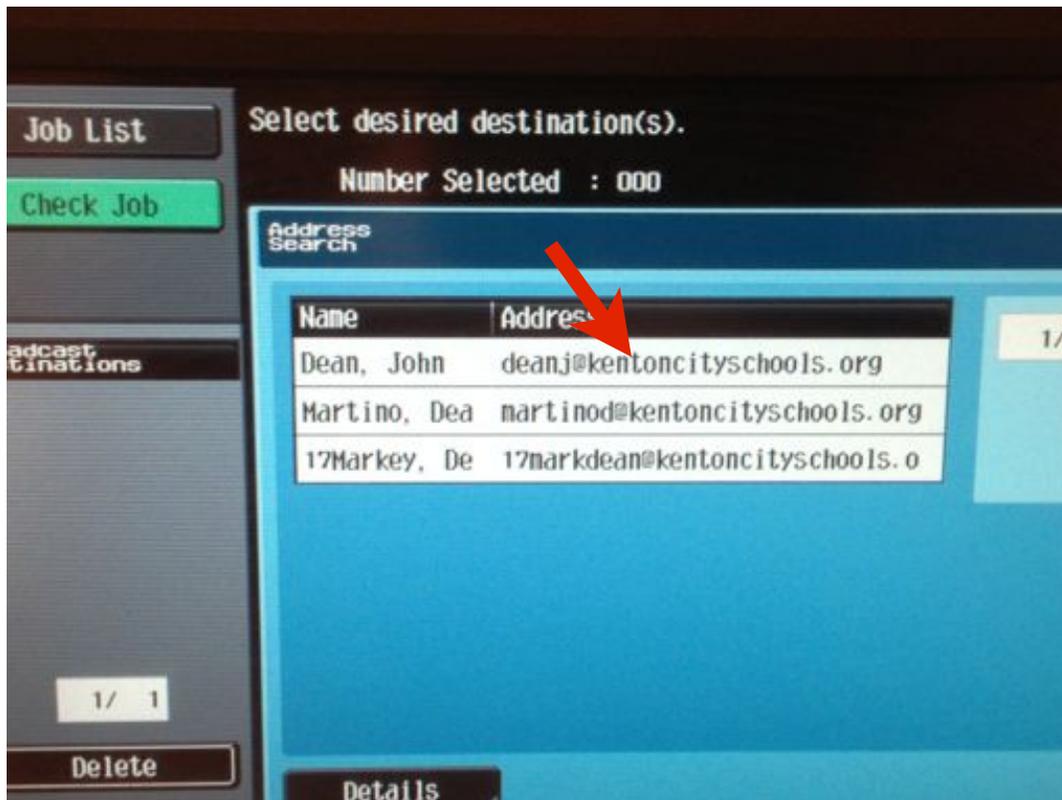


3. Select Search

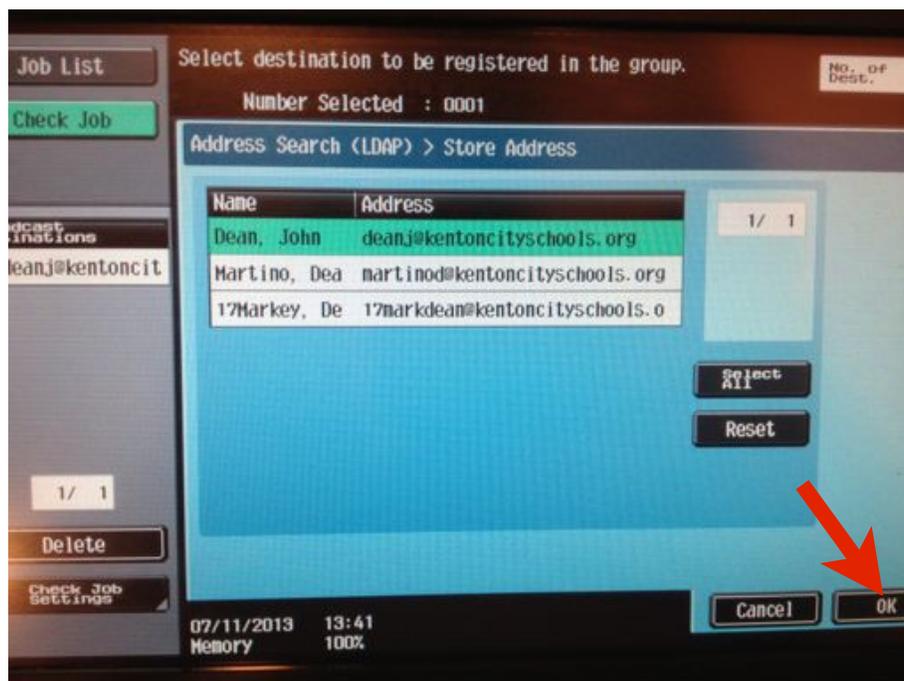


4. Type your name then select Start Search

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5. Select your name



6. Hit Ok

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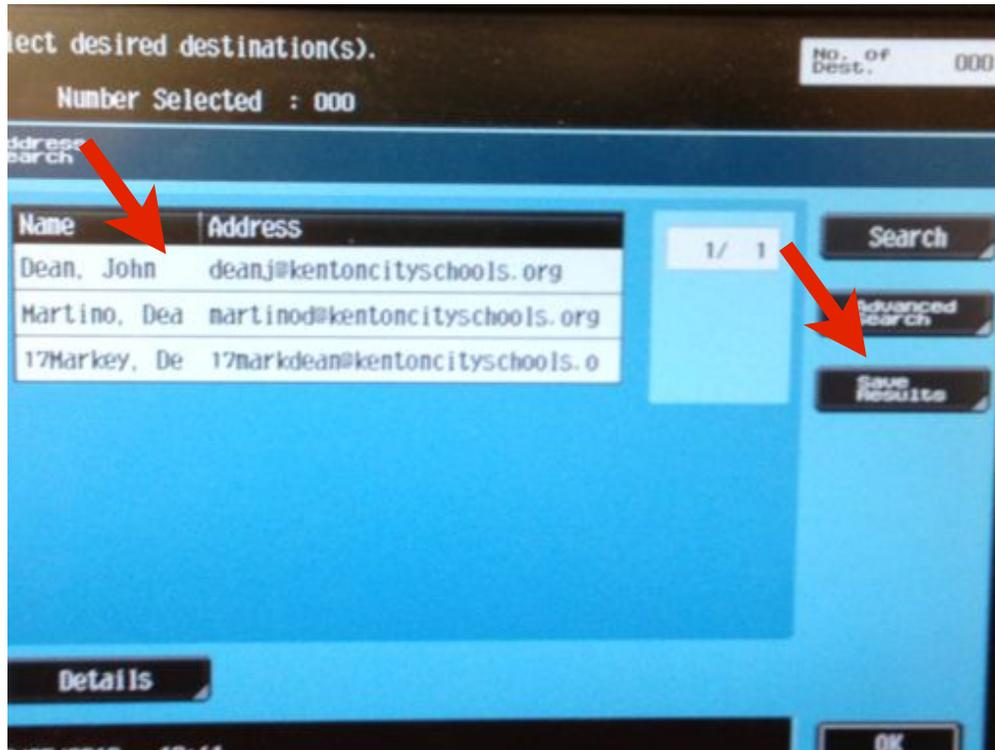
7. Select Start. You will get a email from kb_600.....

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How to save your email to the copier

(this only has to be done once)

After doing steps 1-4. select your name and hit save results.

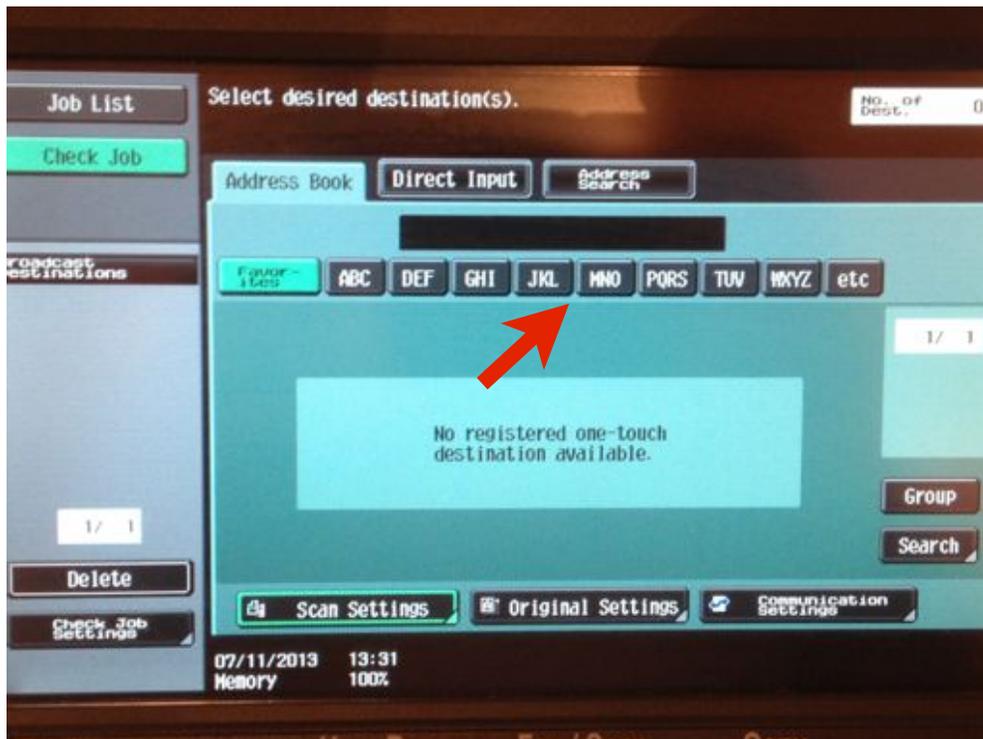


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Select yes. Then ok.
This will save your email address to the copiers address book. You will no longer have to do steps 2-4

How to Scan to Email



Now ever time you want to scan. You do step 1. (fax/scan) 2. select the tab you need based on your last name. 3. Select your name. 4. Hit start on the copier.