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1. Press Scan



2. Select Address Search



3. Select Search





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5. Select your name



6.Hit Ok



7. Select Start. You will get a email from kb_600......

How to save your email to the copier

(this only has to be done once)

After doing steps 1-4. select your name and hit save results.





Select yes. Then ok. This will save your email address to the copiers address book. You will no longer have to do steps 2-4



Now ever time you want to scan. You do step 1. (fax/scan) 2. select the tab you need based on your last name. 3. Select your name. 4. Hit start on the copier.